



## Linda Compton

Front Desk Coordinator

NAI Earle Furman

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## Scope of Responsibilities

Linda is responsible for several of the firm's daily administrative tasks, responding to client requests, coordinating client/broker meetings, greeting visitors, and managing signage on all of NAI Earle Furman's properties. She also oversees the organization and maintenance of the property files for the Greenville office.

## Background & Experience

Prior to joining the firm, Linda worked in the banking industry, restaurant management, and in customer service for a major retailer. Additionally, she owns and operates a bakery business.

## Educational Background

Administrative Professional Certification - Truckee Meadows Community College, Reno, NV