



## Ivette Correa

Chief Operating Officer  
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## Scope of Responsibilities

Ivette Correa currently manages over 6 million square feet of space for NAI Hanson Management. Ms. Correa's portfolio of properties consists of industrial, office and retail centers. She supervises the maintenance, construction, and accounting personnel along with dealing with tenant relations. She is an industrious and motivated individual who gives 100% to achieve the established goals and objectives of our company. She has a proven track record of accomplishments in negotiating in a diplomatic vein. Her strong managerial and delegating skills have been an asset to our firm.

## Background & Experience

Before joining NAI James E. Hanson, Ms. Correa was a lease administrator for CB Richard Ellis. She handled all the properties in their New York, New Jersey and Connecticut market. Her main function was to read the leases and interact with the property managers and the leasing brokers in order to interpret and record the most accurate information into various lease administration software systems. Before joining CB Richard Ellis, she was employed by Hampshire Management for six years. At Hampshire, she worked as an assistant property manager, joined the billing department during CAM season, and did all the lease administration for their office and commercial strip center tenants. Ms. Correa worked at Gabriel Realty in New York City doing all the lease administration and accounting for 20 residential buildings.

## Educational Background

NYU, BS in Marketing and Management