



## Carl Gingras

Senior Lease Coordinator

NAI Elliott

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### Scope of Responsibilities

As Senior Lease Coordinator for NAI Elliott, Carl supports a cross-section of departments including Real Estate Management, Accounting Services, and Brokerage. He reviews all lease documents for accuracy and completeness, writes and reviews estoppel certificates and SNDAs, ensures insurance certificate compliancy, and maintains key data points from lease documents, which enable the creation of rent charges and key reports.

### Background & Experience

Carl Gingras has worked in commercial real estate for over 20 years, primarily in lease administration and loan servicing. Prior to joining NAI Elliott in May 2014, Carl worked as a Financial Analyst for the Federal Reserve Bank of Chicago, Foreign Staff at the Japan Atomic Power Co., and Lease Administration Manager for Shorenstein Realty. His software experience includes MRI, Yardi, Skyline, CTI, and RealSynergy.

### Professional Affiliations & Designations

Mu Kappa Tau Professional Honorary Marketing Society

### Educational Background

B.A. - Finance, Marketing, and International Business- University of Wisconsin-Madison Spanish Major- Ibero-American University